


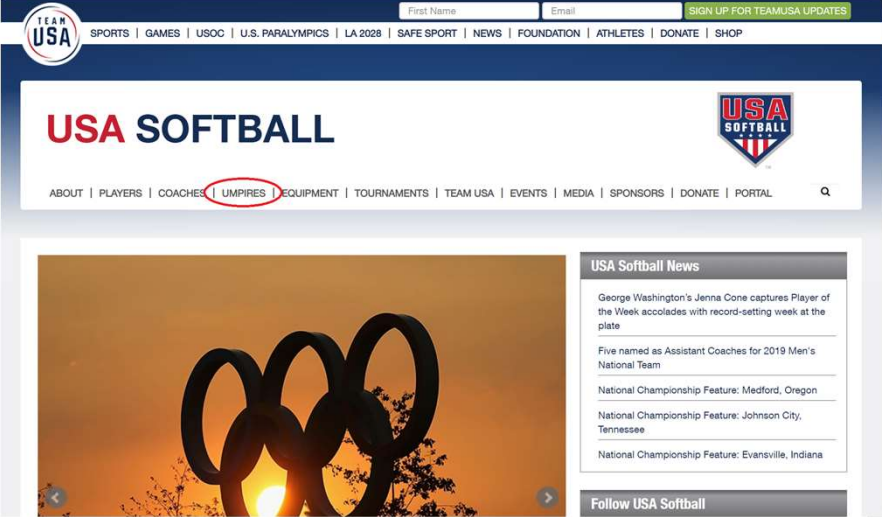
# USA Softball Background Check



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**Step 1**

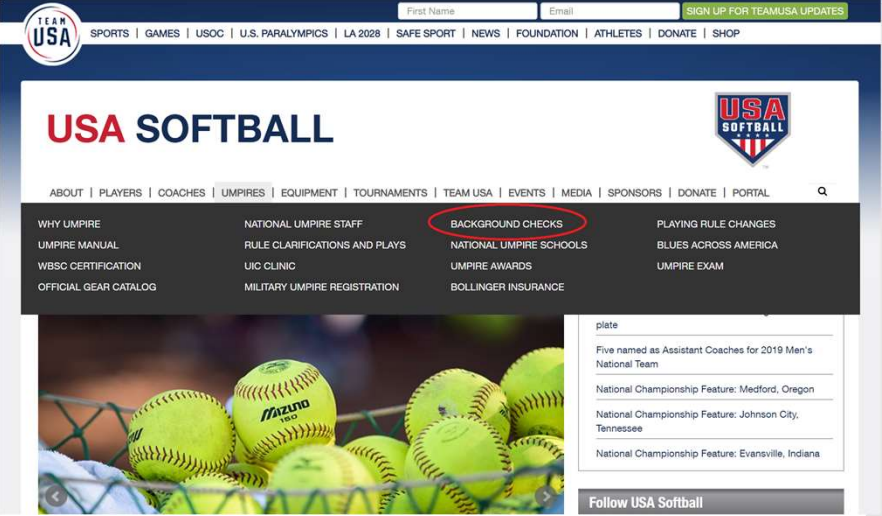
Go to the USA Softball Main Page and click on the UMPIRES link.



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**Step 2**

From the drop-down menu, select **BACKGROUND CHECKS**



The screenshot shows the USA Softball website header with navigation links: ABOUT | PLAYERS | COACHES | UMPIRES | EQUIPMENT | TOURNAMENTS | TEAM USA | EVENTS | MEDIA | SPONSORS | DONATE | PORTAL. A dropdown menu is open, listing various resources. The 'BACKGROUND CHECKS' link is highlighted with a red circle. Below the menu is a banner image of yellow softballs in a basket and a sidebar with a 'Follow USA Softball' button.

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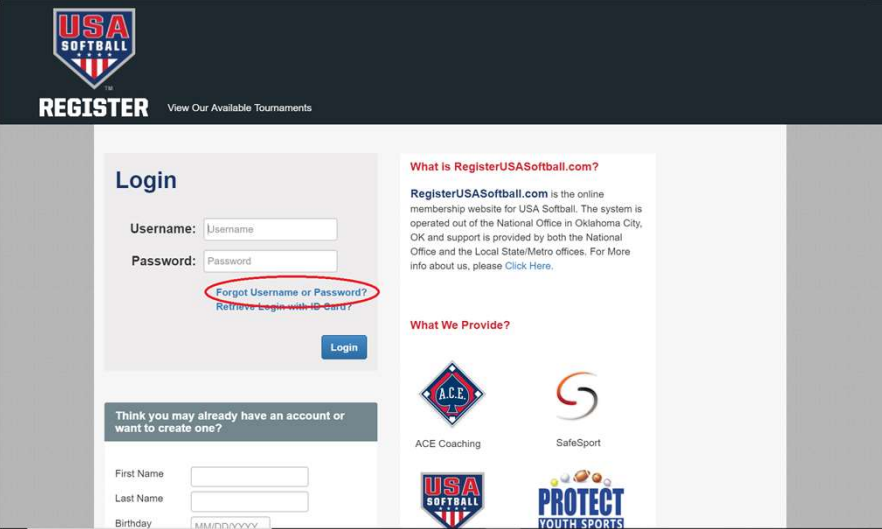
**Step 3**

You will see this page which will ask for your login information.

Most will need to create an account.

Use your email address as your user name and click Forgot Username or Password?

A link for setting a password will be emailed to you.



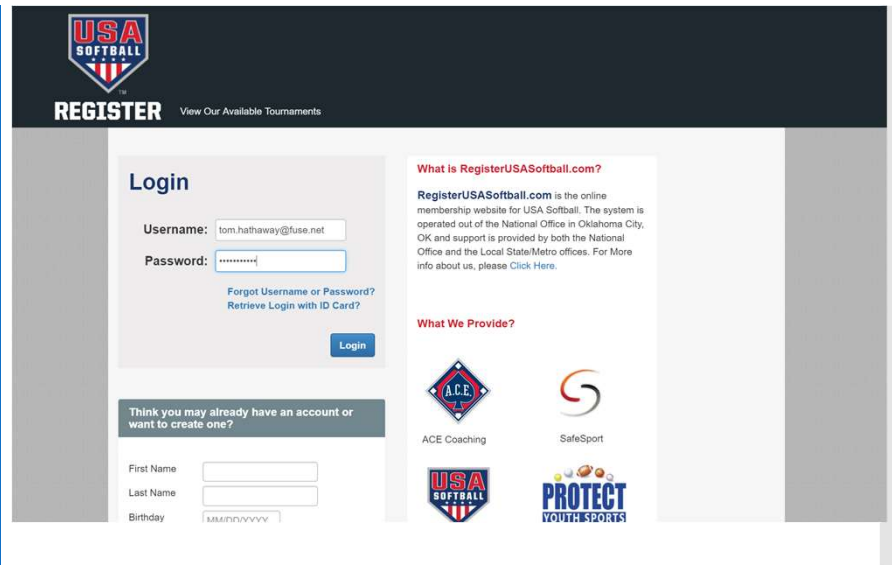
The screenshot shows the RegisterUSA Softball.com login page. It features a 'Login' section with fields for 'Username' and 'Password', and a 'Login' button. A red circle highlights the link 'Forgot Username or Password? Retrieve Login with ID Card?'. Below the login fields is a section for creating an account. To the right, there is a 'What is RegisterUSA Softball.com?' section and a 'What We Provide?' section with logos for ACE Coaching and SafeSport.

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Step 4

After setting your password with the link emailed to you, return to the Login page and enter your username (your email address) and your new password.

Click Login

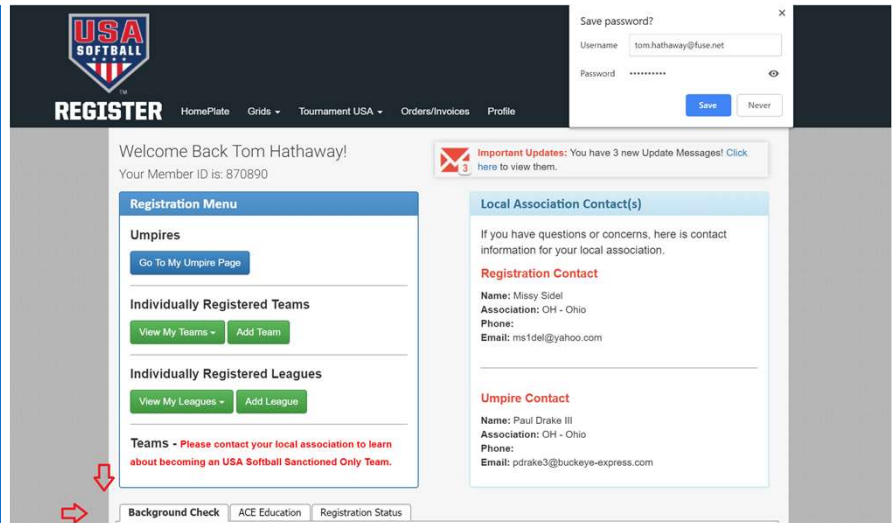


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Step 6

You will see this page.

Scroll down to the Background Check area....



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Step 6 continued...

...until you see this information.

On the Background Check Purchase box, click Purchase.

View My Teams + Add Team

View My Leagues + Add League

Phone:  
Email: ms1del@yahoo.com

**Individually Registered Leagues**

View My Leagues + Add League

**Teams - Please contact your local association to learn about becoming an USA Softball Sanctioned Only Team.**

Background Check   ACE Education   Registration Status

**Background Checks**

Get all your updated info on background checks here. You'll be able to see this year's background check status, shipping info, or continue to ACE Education.

**If you need to take your ACE exam click on the ACE Education tab to purchase ACE with a background check to receive a discount on your purchase.**

Background Check Status:

<p><b>Background Check Purchase</b></p> <p>In order to participate in the 2019 season, or become ACE Educated, you must first purchase and pass a background check.</p> <p style="text-align: center;"><a href="#" style="border: 1px solid red; border-radius: 50%; padding: 2px 10px;">Purchase</a></p>	<p><b>Background Check Status</b></p> <p>Status: There is no record of a purchase for your Background Check. Please see the Purchase Status located to the left for more information.</p>	<p><b>ACE Education</b></p> <p>You currently cannot start ACE Education until your background check has been passed and paid for. Please follow instructions in either the Purchase or Background Check Status tabs to the left to continue.</p> <p><a href="#">Click here to go to the ACE Education tab.</a></p>
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Step 7

This pop-up message will appear asking about the ACE Exam. You do not need this.

Click on Background Only.

**REGISTRATION**

Are you sure you don't need ACE?

You are in the process of purchasing a **background check only**. If you need to take the ACE exam, please click on the 'ACE w/ Background' button below.

**\*\*NOTE\*\*** The ACE option includes a background check that is covered by the exam fee. Refunds are not given after the background check has been initiated.

Otherwise, click the 'Background Only' button to continue with your purchase.

[ACE w/ Background](#)   [Background Only](#)

**Umpires**

Go To My Umpire Page

**Individually Registered Teams**

View My Teams + Add Team

**Individually Registered Leagues**

View My Leagues + Add League

**Teams - Please contact your local association to learn about becoming an USA Softball Sanctioned Only Team.**

If you have questions or concerns, [here is contact information](#) for your local association.

**Registration Contact**

Name: Miesy Sidel  
Association: OH - Ohio  
Phone:  
Email: ms1del@yahoo.com

**Umpire Contact**

Name: Paul Drake III  
Association: OH - Ohio  
Phone:  
Email: pdrake3@buckeye-express.com

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## Step 8

Complete the information requested on this form.

Also complete the credit card information for paying for your Background Check.

When finished, click the Submit Payment & Start Background Check at the bottom left.

The screenshot shows the 'REGISTER' page for USA Softball. The header includes the USA Softball logo and navigation links: Home/Plate, Grids, Tournament USA, Orders/Invoices, Profile, Help, and Log Out. The main content area contains the following text and form fields:

**Please print this page for your records. Information CANNOT be changed after your background check has been started.**

**Please verify that the information displayed below is accurate. If any information needs to be corrected prior to starting your background check, please [Click Here](#). Information that will be sent to our background check provider is your complete name, address and date of birth as listed below.**

Date of Birth:	Drivers License#:	<small>(Optional)</small>
First Name:	Address:	
Suffix:	City:	
Middle Name:	State:	
Last Name:	ZIP:	

Amount to Charge: **\$11.00**

Payment Method: Visa

Credit Card Number:

CC Security Code:  (Three digit number on back of card)

Card Expiration Month: --Select One--

Card Expiration Year: --Select One--

Terms:  By checking this box, you agree to the conditions set forth in the USA Softball's Consent Form. [Click here to read the full text of the consent form.](#)

Buttons: Submit Payment & Start Background Check, Cancel

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## Step 9

You will get this screen when you submit your Background Check.

You have completed your check.

The screenshot shows the 'REGISTER' page for USA Softball displaying the background check results. The header is identical to the previous screenshot. The main content area contains the following text and a button:

**Background Check Results**

Thank you for purchasing a Background Check. Your background check has been submitted. Please check back on the Home/Plate for the current status.

What Happens Next with ACE?

Return

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